



Gregg Bishop
Commissioner

**Division of Economic &
Financial Opportunity**

**110 William Street
New York, NY 10038**

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4/27/2018

Tracy DiMichele
President

Versatile Mechanical Services Corporation
181 Westchester Avenue, Suite 302
Port Chester, NY 10573

Tax ID/SSN #: xx-xxx7676
FMS ID #: VS00014444

RE: WBE Certification

Dear Tracy DiMichele:

The Department of Small Business Services, ("SBS") has reviewed your certification with **New York State Department of Economic Development (DMWBD)**. Based on that certification, your firm is certified as a **Women-owned Business Enterprise (WBE)** in the City of New York's Minority and Women-owned Business Enterprise Certification Program. The certification remains in effect from the date of this letter until 4/30/2023.

Your certified business will now receive targeted solicitations and invitations to attend networking events with government and corporate buyers. Your firm will also be listed in the New York City Directory of Certified Businesses (www.nyc.gov/buycertified) so we can connect you to government buyers and prime contractors who may be looking for certified companies such as yours.

Do you need help selling your goods or services to the City, State or Federal government? Our Procurement Technical Assistance Center provides guidance and direction on government vendor enrollments, identifying additional diversity certifications, finding opportunities that fit your business, helping you understand contract requirements, and providing valuable feedback on bids and proposals. For more information, please email bizhelp@sbs.nyc.gov or call at 212-513-6444.

SBS also offers a range of other valuable services to help you grow your business. We can help you secure financing and access City benefits. We'll support your expansion by working with you to locate available space, identify money-saving incentive programs, and recruit qualified employees. We'll cut the red tape for you by being your liaison when you need to resolve issues with other City agencies. Businesses can access SBS Business Services by visiting www.nyc.gov/sbs or calling 311.

If you have questions regarding your business' certification, please contact the Certification Hotline at 212-513-6311 or email mwbe@sbs.nyc.gov.

Sincerely,
Certification Unit